

Meeting of the Board of Directors  
Of  
Montessori Education Preschool & ECS Institute of Alberta

The Meeting of the board was held on  
September 13<sup>th</sup>, 2022 at #3 Windsor Crescent S.W. Calgary Alberta T2V-1V4

Officers of the Board Present:

|                |                     |
|----------------|---------------------|
| John Samaksa   | President           |
| Donna Toews    | Secretary Treasurer |
| Muriel Samaska | Chair               |

Other Board Members Present:

|                 |                       |
|-----------------|-----------------------|
| Dorota Cieplak  | Britannia Montessori  |
| Sharron Foster  | Carousel Montessori   |
| Margaret Chaput | Bonavista Montessori  |
| Minaz Bharwani  | Michael's Montessori  |
| Rebekah Cosyns  | Alpine Montessori     |
| Mandeep Aulakh  | Ranchlands Montessori |

Employees Present:

|                  |                      |
|------------------|----------------------|
| Cheryl Gyoerick  | School Administrator |
| Nichole Langlois | ECS Coordinator      |

1. The meeting was called to order at 6:00pm. It was determined that a quorum was present, and the meeting could conduct business.
2. The Secretary Treasurer determined and reported that notice of the meeting had been properly given or waived by the directors.
3. There was presented at the meeting, a copy of the minutes of the previous meeting of the board.
4. Approval of the Agenda. Agenda approved
5. Administration Update – Cheryl Gyoerick
  - Fantastic start tot eh year, students and staff are excited to be here.
  - Had Terry Fox run, staff did a great job supporting the children’s Participation in this event
  - Staffing list/Updates:
  -

Jyoti Sehrawat – Carousel Kindergarten & EIS

- Lovepreet Brar Carousel Kg EA
- Wendy Foster Carousel Sr EA
- Victoria Hawke-Petit Carousel Jr EA

Megan Barrett – Michael’s Kindergarten & EIS

- Daniel Johnston Michael’s Kg EA
- Kamaljeet Bedi Michael’s Preschool EA

Madison Echinger – Alpine Kindergarten & EIS

- Precious Billiard Kg EA
- Gail Henderson Sr EA

Kayla Kielek – Bonavista Kindergarten & EIS

- Louise King Bonavista EA

Melisaa Kraemer – Britannia Kindergarten & EIS

- Karissa Sherlock Britannia Kg EA
- Yasmin Bulbeck Britannia Jr & Sr EA

Lisa Bahniuk – Ranchlands Kindergarten & EIS

- Laura Govic Kg EA
- Jenna O’Donnell Sr EA

Lyndsey Sutley – Certificated Teacher EIS support

Nichole Langlois – Certificated Teacher – ECS Coordinator

Kendra Kalkman – Occupational Therapist

Leanne Wu – Speech Language Pathologist

Kathryn Honor – Communication Disorders Assistant

Maria Bianco – Clinical Psychologist

Meet the Teacher Nights September 25-28. Children are encouraged to attend with parents.

Orange Shirt Day – September 30 – locations will observe on Thursday September 29<sup>th</sup>

Friday September 30<sup>th</sup> – Non- Instructional Day in observance of National Truth and Reconciliation day

Field Trip Calendar has been Provided to and approved by the board

Executive Director – Donna Toews

Volunteer Forms to be emailed to interested participants – Looking to have more families. Teachers can

e-mail forms to families and ensure that all applications such as Security Clearance has been applied for.

6. Executive Positions:

These are voted in Elected positions. We welcome anyone interested in co-chairing or chairing positions on the board to reach out to me at [admin@montcc.ca](mailto:admin@montcc.ca).

Currently we are working on training for new and existing board members due to the increased participation in the last year.

7. Communications – Margaret Chaput

Looking to update our webpage and site to be more user friendly and include more information.

Would like to do a survey to understand where is the best place to put messages to parents to be best informed and be part of the community.

8. New Business

Dorota: would like to discuss update of the playground and play equipment at Britannia.

Donna: Can we have a member or volunteer at each location complete a repairs and maintenance request form.

We can also have a document created and completed for furnishings, supplies and materials requests, outdoor equipment etc.

Dorota will follow up with each location and will be addressed in a subsequent meeting

9. Old Business

None

10. The directors ratified and approved all documents presented.

11. Wrap Up and adjourn

There was no further business. It was resolved that all the items and documents have been examined, and were approved.

There being no further business, the meeting was adjourned at 7:55pm.

Dated: September 13<sup>th</sup>, 2022

Secretary Treasurer  Printed Name Donna Toews

Witness *Nichole Langlois* Printed Name Nichole Langlois