

Meeting of the Board of Directors
Of
Montessori Education Preschool & ECS Institute of Alberta

The Meeting of the board was held on
April 12, 2024 at #3 Windsor Crescent S.W. Calgary Alberta T2V-1V4

Officers of the Board Present:

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| Garth Petts | President |
| Donna Toews | Secretary Treasurer |
| Samara Allen | Board Chair |

Other Board Members Present:

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|-----------------|-----------------------|
| Dorota Cieplak | Britannia Montessori |
| Sharron Foster | Carousel Montessori |
| Margaret Chaput | Bonavista Montessori |
| Minaz Bharwani | Michael's Montessori |
| Deserie Biag | Alpine Montessori |
| Mandeep Aulakh | Ranchlands Montessori |

Employees Present:

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| Donna Toews | Executive Director |
| Nichole Langlois | ECS Coordinator |
| John Samaska | Financial Operations |
| Muriel Samaska | HR Administration |
| Melissa Kraemer | Kindergarten Teacher |

1. The meeting was called to order at 6:00pm. It was determined that a quorum was present, and the meeting could conduct business.
2. The Secretary Treasurer determined and reported that notice of the meeting had been properly given or waived by the directors.
3. There was presented at the meeting, a copy of the minutes of the previous meeting of the board.
4. The kindergarten teaching team has submitted a wish list chart for review and considerations. After attending the Montessori Conference this past March there are areas of wished improvement within classrooms. The list was put forth on behalf of the team by Melissa Kraemer.
5. The list has been submitted to Donna for review and consideration of budget. Pending budget

allowance, Donna can discuss purchases with the board from the submitted list.

6. The directors ratified and approved all documents presented.

7.

There was no further business. It was resolved that all the items and documents have been examined, and were approved.

There being no further business, the meeting was adjourned at 6:45pm.

Dated: April 21, 2024

Secretary Treasurer  Printed Name Donna Toews

Witness *Nichole Langlois* Printed Name Nichole Langlois