Meeting of the Board of Directors

Of

Montessori Education Preschool & ECS Institute of Alberta

The Meeting of the board was held on

December 6th, 2022 at #3 Windsor Crescent S.W. Calgary Alberta T2V-1V4

Officers of the Board Present:

John Samaksa	President
Donna Toews	Secretary Treasurer
Muriel Samaska	Chair

Other Board Members Present:

Dorota Cieplak	Britannia Montessori
Sharron Foster	Carousel Montessori
Margaret Chaput	Bonavista Montessori
Minaz Bharwani	Michael's Montessori
Rebekah Cosyns	Alpine Montessori
Mandeep Aulakh	Ranchlands Montessori

Employees Present:

Cheryl Gyoerick	School Administrator
Nichole Langlois	ECS Coordinator

1. The meeting was called to order at 6:00pm. It was determined that a quorum was present, and the meeting could conduct business.

2. The Secretary Treasurer determined and reported that notice of the meeting had been properly given or waived by the directors.

3. There was presented at the meeting, a copy of the minutes of the previous meeting of the board.

4. Approval of the Agenda. Agenda approved

5. Administration Update – Cheryl Gyoerick

   Lots of kids & staff are sick right now. There needs to be posters and constant reminders for

washing hands and coughing/sneezing into elbows to prevent transmitters.
Teachers and volunteers are working on a celebration of learning for the children to be present.

Winter Concert Dates and Venues for all locations are booked. Memo's and invitations have been provided by Sharron Foster. Any questions can be directed to Sharron and now teachers as this information has been relayed to families.

First Term progress reports and IPP have just finished and have been sent out for signatures. Parent Teacher Interviews will be held on December 8th & 9th.

As some of the new proposed curriculum changes and outcomes have been added this year children have a steeper learning curve in some areas. Our progress report and assessments have been updated to include these changes so please speak with Nikki if there are any questions or concerns regarding the new progress report.

Kindergarten Registration will open in January for the 2023-2024 year. In an effort to boost enrollment we will be organizing Open houses, advertising and Informational sessions.

Secretary Treasurer/Executive Director – Donna Toews

Current PNL/Budget report has been provided for review. Our current standing suggests that we are currently on Budget with our projected expenses for the year.

We would like to hear suggestions for fundraising opportunities

6. Communications – Margaret Chaput

An email mailing list for all MCC families has been updated and teachers are actively receiving to and responding to families. Our webpage also includes an opportunity to email our administrative team.
This method of communication has been working well so far and we look forward to growing our communication efforts with the communities we serve.

7. Teacher presentation has be cancelled as Melissa Kraemer is sick

8. New Business

Dorota: would like to ask when we will start talking about the playground and playground equipment updates? Add to March meeting as New business. Form a Playground Committee to do some research and look into funding options

9. Old Business

None

10. Wrap Up and adjourn

There being no further business, the meeting was adjourned at 7:15pm.
Dated: December 6th, 2022
Next meeting: March 16th, 2023, 6:00 pm

Secretary Treasurer_____ Printed Name Donna Toews

Witness__Nichole Langlois_____Printed Name Nichole Langlois