

Annual General Meeting of the Board of Directors
Of
Montessori Education Preschool & ECS Institute of Alberta

The Annual Meeting of the board was held on
August 31st, 2023 at #3 Windsor Crescent S.W. Calgary Alberta T2V-1V4

Members of the Board Present:

John Samaksa	President
Donna Toews	Secretary Treasurer
Muriel Samaska	Chair

Other Members Present:

Cheryl Gyoerick	School Administrator
Dorota Cieplak	Britannia Montessori
Sharron Foster	Carousel Montessori
Margaret Chaput	Bonavista Montessori
Minaz Bharwani	Michael's Montessori
Rebekah Cosyns	Alpine Montessori
Mandeep Aulakh	Ranchlands Montessori
Nichole Langlois	ECS/IPP Coordinator

1. The meeting was called to order at 12:00pm. It was determined that a quorum was present, and the meeting could conduct business.
2. The Secretary Treasurer determined and reported that notice of the meeting had been properly given or waived by the directors.
3. There was presented at the meeting, a copy of the minutes of the previous meeting of the board.
4. It was resolved that the following persons are to serve as officers of the corporation until the next board of directors meeting.

John Samaska	President
Donna Toews	Secretary Treasurer
Muriel Samaska	Chair

5. It was resolved that the annual salaries of the following officers were fixed at the following rates:

\$ 35,000.00	Donna Toews	Secretary Treasurer
\$ 28,000.00	John Samaska	President
\$ 16,000.00	Muriel Samaska	Chair

6. The Treasurer presented the Year end financials of the corporation which stated at Year End 2022	
A) Salaries, Wages and Benefits totaled:	\$ 1,045,497.26
B) Specialists Contracts totaled:	\$ 24,685.50
C) Other Services Contracts and Supplies Totaled:	\$ 348,792.60
D) Plant Operations & Maintenance Totaled:	\$ 94,120.76
E) Parent Provided and FOPS Transportation:	\$ 38,274.83
F) Amortization totaled:	<u>\$ 20,294.74</u>
Total Expenses:	\$1,571,665.69
Total Surplus (Deficit):	(\$ 82,625.19)

It is noted that the deficit from this year end has utilised all surplus funds from prior years. The statement of cash flows has indicated a deficit beginning the 2023-2024 year.

7. The AFS statements and Budget Report will be submitted to Bin Zhao CPA for Audit and submission to Alberta Education. A review of the finalised AFS and management letter will be presented at a subsequent meeting.

8. The following other business was transacted:
 - New Alberta curriculum
A review of the kindergarten outcomes and program of studies was discussed. Long range Kindergarten plans for each school site reviewed along with any recommendations from the board. A follow up to amendments to long range, mid-term and daily lessons to be reviewed at the beginning of the school year to ensure connections with the current program of studies.
 - Guiding principles connections in pre-school programming.
All locations were accepting of the opportunity to reinforce and provide further professional development on guiding principles with ECE (Preschool Staff). A discussion about connecting guiding principles from IPP's for EIS children directly into daily/weekly program planning and EA's/ECE's able to connect more clearly when being guided by certificated teachers and specialists. It should be noted that this discussion has been included as an area of improvement in a prior meeting. The board will review and follow up on daily/weekly program planning for EIS/Preschool children at subsequent meetings.
 - Annual review of policies and procedures has been completed. Key updates shared. A discussion about respiratory illness and E'Coli was conducted. Health and safety protocols and current AB Health recommendations.
 - Important dates reviewed.
Calendars for the school year and finalized PD & important dates shared
 - New Alberta curriculum can be viewed online.
[New LearnAlberta | Alberta's K-6 Curriculum](#)

9. The directors ratified and approved all documents presented

There was no further business. It was resolved that all the items and documents have been examined, and were approved.

There being no further business, the meeting was adjourned at 3:00pm.

Dated: August 31st, 2023

Secretary Treasurer 

Printed Name Donna Toews

Witness *Cheryl Gyoerick*

Printed Name Cheryl Gyoerick